



March 19, 2020

## CORONAVIRUS (COVID-19) UPDATE

Dear Valued Business Partner,

As Mazzella Companies continues to closely monitor the Coronavirus (COVID-19) situation, our sincere thoughts are with those impacted by the virus on a global basis. Our main priority is the health and welfare for our employees, customers and suppliers. To ensure continuous supply of our products, we have reviewed our supply chain planning and supplier options to make sure you are able to plan your business distribution appropriately. We remain fully operational, continuing to service all domestic and global customers.

As of right now, there are no disruptions in our current supply chain for any products we buy, manufacture and distribute for our customer base. We are monitoring our overseas suppliers and global logistics for potential disruptions with our international business partners as well as container equipment flows worldwide as the situation remains fluid. Certainly no one can predict the future of this evolving situation, however at this stage, we currently do not anticipate any major disruption from a supply side due to our global sourcing initiatives already in place.

In addition, Mazzella Companies is continuing to take proactive safety measures regarding the health risks stemming from the Coronavirus. We have already implemented a business meeting procedure cancelling or postponing all non-essential meeting, events and travel. Instead, we will use conference calls/Zoom video meetings for our employees and request your support to avoid scheduling onsite meetings at our numerous locations for the time being, opting for the above noted alternatives. Any employees who is sick has been asked to work remotely (if possible) and stay home. We have enhanced our cleaning and sanitation plan for our facilities. We are also encouraging good hygiene and social distancing including a no handshake policy.

As noted, we will notify you if we see any indications of potential impact to our supply chain and encourage you to contact your local branch at Mazzella Companies should you have any questions. Our goals throughout this situation are the overall wellness for all involved and to make sure our supply chain planning continues to be prepared for any future challenge to maintain a high level of service to our customers.

Thank you for being our Valued Partner.

Sincerely,

Mazzella Companies

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